



**KENYATTA UNIVERSITY
OFFICE OF THE REGISTRAR (ACADEMIC)**

**THE DIGITAL SCHOOL
OF VIRTUAL AND OPEN LEARNING**

(Education Anywhere, Anytime, At Your Own Schedule and Pace)

**APPLICATION FOR VIRTUAL AND OPEN LEARNING, CERTIFICATE, DIPLOMA AND
UNDERGRADUATE PROGRAMMES, JANUARY 2023 INTAKE**

The Digital School of Virtual and Open Learning seeks to provide learning opportunities to students who are unable to take up Full-Time on-campus programmes. The School provides a wide range of quality programmes at Certificate, Diploma and Undergraduate levels using blended teaching and learning that combines digital instructions with live tutorials in the following Regional Centres: **Nairobi, Mombasa, Nakuru, Garissa and Kisumu.**

SCHOOL OF EDUCATION

a) Diploma in Records Management and Information Technology (DRIT)

Campuses: Nairobi, Mombasa, Nakuru, Garissa, Kisumu,

Minimum requirements

Mean grade of C (Plain) at KCSE.

OR be holders of KNEC certificate in Library and Information Science or equivalent with an overall pass of Credit or distinction

OR Pass with 2 years or more years' relevant practical experience.

Course Duration: 2 years

Degree Programmes:

a) Bachelor of Library and Information Science

Campuses: Nairobi, Mombasa, Nakuru, Garissa, Kisumu,

Minimum requirements

Mean grade of C+ (Plus) at KCSE or equivalent

OR Mean grade of C (Plain) at KCSE or equivalent with a Diploma in Library Science and/or information Science or Archives Administration.

OR Mean grade of C- (Minus) at KCSE and progressed from certificate to Diploma at Kenyatta University or any other recognized/accredited Institutions.

Course Duration: 4 years

b) Bachelor of Science (Records Management & Information Technology)

Campuses: Nairobi, Mombasa, Nakuru, Garissa, Kisumu,

Minimum requirements

Mean grade of C+ (Plus) at KCSE

OR Mean grade of C (Plain) at KCSE or equivalent with a Diploma in Library Science or Records and Archives Management.

OR Mean grade of C - (Minus) at KCSE and progressed from Certificate to Diploma at Kenyatta University or any other recognized/accredited institutions.

Course Duration: 4 years

c) Bachelor of Education (Early Childhood Education)

Campuses: Nairobi, Mombasa, Nakuru, Garissa, Kisumu,

Minimum Requirements

Mean grade of C+ (Plus) at KCSE or equivalent.

Course Duration: 4 years

d) Bachelor of Education (Special Needs Education)

Campuses: Nairobi, Mombasa, Nakuru, Garissa, Kisumu,

Minimum Requirements

Mean grade of C+ (Plus) at KCSE or equivalent with at least C+ (plus) in two of the following subjects: English, Kiswahili, PE, History, Mathematics, Biology and any Arts subject

e) Bachelor of Education (Arts):

Campuses: Nairobi, Mombasa, Nakuru, Garissa, Kisumu,

Minimum Requirements

Mean grade of C+ (Plus) at KCSE or equivalent with at least C+ (Plus) or equivalent in two (2) subjects of career choice

Course Duration: 4 years

f) Bachelor of Education (Science):

Campuses: Nairobi, Mombasa, Nakuru, Garissa, Kisumu,

Minimum Requirements

Mean grade of C+ (Plus) at KCSE examination or equivalent with at least C+ (Plus) in two (2) Science subjects and C (Plain) in Mathematics

Course Duration: 4 years

SCHOOL OF HUMANITIES AND SOCIAL SCIENCES

Degree Programmes:

a) Bachelor of Arts:

Campuses: Nairobi, Mombasa, Nakuru, Garissa, Kisumu.

Minimum requirements

Mean grade of C + (Plus) at KCSE or equivalent with at least C+ (Plus) or equivalent in three (3) subjects chosen from English, Kiswahili, Literature, History and Government, Geography, Mathematics, Christian Religious Education, Business Studies, Islamic Religious Education, French, German, Hindu Religious Education.

OR A mean grade of C- (Minus) at KCSE and a Diploma in relevant field of study from a recognised institution and a minimum of C-(Minus) in three subjects chosen from English, Kiswahili, Literature, History and Government, Geography, Mathematics, Christian Religious Education, Business Studies, French and German.

Course Duration: 4 years

b). Bachelor of Arts (Gender and Development Studies)

Campuses: Nairobi, Mombasa, Nakuru, Garissa, Kisumu,

Minimum Requirements

Mean grade of C+ (Plus) at KCSE or equivalent

OR Division II in 'O' Level plus three (3) years relevant work experience.

OR 'A' Level Certificate with two (2) Principals of D (Plain).

OR A Degree or a Diploma from a recognized institution of higher learning.

OR Mean grade of C – (Minus) at KCSE and progressed from Certificate to Diploma at Kenyatta University or any other recognized/accredited institutions.

Course Duration: 4 years

c).Bachelor of Arts (Psychology)

Campuses: Nairobi, Mombasa, Nakuru, Garissa, Kisumu.

Minimum Requirements

Mean grade of C+ (Plus) at KCSE or equivalent with at least C (Plain) in English and Mathematics.

OR Mean grade of C- (Minus) with a Diploma (Passed with Credit) in any field of study from a recognized institution of higher learning. **OR** Mean grade of D+ (Plus) with a certificate followed by a Diploma (passed with credit) in any field of study from a recognized institution of Higher learning.

Course Duration: 4 years

d).Bachelor of Public Policy and Administration (BPPA)

Campuses: Nairobi, Mombasa, Nakuru, Garissa, Kisumu.

Minimum Requirements

Mean grade of C+ (plus) at KCSE or equivalent with at least grade C- (Minus) in Mathematics and English.

OR A- Level Certificate with two (2) principal passes and a credit pass in Mathematics at O- Level).

OR Diploma with a credit pass in a relevant field from a recognized institution with KCSE Mean grade of C (Plain) and C- (Minus) in Mathematics and English.

Course Duration: 4 years

SCHOOL OF SECURITY, DIPLOMACY AND PEACE STUDIES

Diploma Programme:

Diploma in Security Science and Management

Campuses: Nairobi, Mombasa, Kisumu, Nakuru, Garissa

Minimum Requirements

a) Kenya Certificate of Secondary Education (KCSE) with a minimum mean grade of C- (Minus)

OR

b) Kenya Certificate Secondary Education (KCSE) with a minimum grade of D+ (Plus) and a Certificate in a related course from an institution recognized by Kenyatta University Senate

OR

c) Equivalent qualifications as determined by Kenya National Qualifications Authority (KNQA)

Course Duration: 2 years

Degree Programme:

Bachelor of Security Science and Management.

Campuses: Nairobi, Main, Mombasa, Nakuru, Kisumu.

Minimum Requirements

(i) Minimum grade C+ (plus) at K.C.S.E. or its equivalent.

(ii) 'A' Level or K.A.C.E. or its equivalent with two principal passes and a subsidiary pass.

(iii) Holders of a Diploma in Security Science and Management, Diploma in Security and Correction Science, Diploma in Crime Prevention and Management or any other diploma from a recognized institution of learning provided they scored a C- (Minus) at KCSE or its equivalent. Such applicants will be considered for credit waiver according to existing Kenyatta University and Commission for University Education policy on credit waiver.

(iv) Holders of a certificate in Security Science and Management, Certificate in Security and Correction Science, Certificate in Crime Prevention and Management or any other Certificate from a recognized institution of learning provided they scored they scored D+ (Plus) at KCSE or its equivalent and a relevant diploma.

(v) Any degree holder from an Institution of higher learning recognized by the Kenyatta University Senate.

Course Duration: 4 years

SCHOOL OF HOSPITALITY AND TOURISM MANAGEMENT

Certificate Programme

Sports Administration and Management

Campuses: Nairobi, Mombasa, Nakuru, Garissa, Kisumu.

Minimum Requirements

Mean grade of D+ (Plus) at KCSE level or equivalent **OR** KCE Division III at 'O' Level or its equivalent.

Course duration: One (1) year.

Diploma Programme:

Diploma in Sports Administration and Management

Campuses: Nairobi, Mombasa, Nakuru, Garissa, Kisumu.

Minimum Requirements

Mean grade of C- (Minus) at KCSE or Division III at 'O' Level

OR hold a P1/S1 Teachers Certificate or Kenyatta University Certificate course in Sports Administration and Management

Course Duration: 2 years

Diploma in Hospitality Management

Campuses: Nairobi, Mombasa, Nakuru, Garissa, Kisumu.

Minimum requirements

Mean grade of C- (Minus) at KCSE or equivalent. In addition, Candidates must have obtained grade C- (Minus) in two (2) subjects chosen from the following categories:

Alternative A : English/Kiswahili, Chemistry, Biology

Alternative B: English/Kiswahili, Biological Sciences/Physical Sciences, Home Science, Chemistry/mathematics

OR Mean grade D+ (Plus) at KCSE with a Certificate in a field related to Hospitality from a recognized institution and two (2) years relevant work experience.

Course Duration: 2 years

Diploma in Tourism Management

Campuses: Nairobi, Mombasa, Nakuru, Garissa, Kisumu.

Minimum requirements

Mean Grade of C- (Minus) at KCSE or equivalent. Candidates must have done **any two** the following subjects at KCSE and passed with a minimum grade of C- (Minus) in each: Biology/Biological Sciences, Geography/History, Business Education/Computer Studies, English/Foreign Language.

OR Mean grade D+ (Plus) at KCSE with a Certificate in a field related to Tourism from a recognized institution.

Course Duration: 2 years

Bachelor of Science in Hospitality and Tourism Management

Campuses: Nairobi, Mombasa, Nakuru, Garissa, Kisumu.

Minimum requirements

Mean grade of C+ (Plus) at KCSE or equivalent Candidates must have done **any three (3)** of the following subjects and passed with a minimum grade of C+ (Plus):

- English/Kiswahili/Foreign Languages,
- Biology/Biological Sciences,
- Chemistry/Physical Sciences/Physics/Mathematics,
- Home Science,
- Geography/History,
- Business Studies/Commerce/Economics/Agriculture.

OR Mean grade of C (Plain) at KCSE or equivalent with a Diploma in a related field with a Credit pass from a recognized institution.

OR Mean grade of C- at KCSE and progressed from Certificate to Diploma in a related field at Kenyatta University or any other recognized/accredited institutions.

Course Duration: 4 years

SCHOOL OF BUSINESS

Diploma Programmes:

- a) **Monitoring and Evaluation**
- b) **Project Management**
- c) **Diploma in Business Management**
- d) **Diploma in Human Resource Management**
- e) **Diploma in Marketing**

Campuses: Nairobi, Mombasa, Nakuru, Garissa, Kisumu.

Minimum requirements

Mean Grade of C- (Minus) at KCSE or Division III at KCE or one Principal Pass and one Subsidiary at KACE. OR Mean grade of D+ (Plus) at KCSE with a certificate in the relevant area of study from Kenyatta University or any other recognised/accredited institution.

Course Duration: 2 years

Degree Programmes

a) Bachelor of Commerce:

Students will specialize in any of the following areas:

- (a) Accounting,
- (b) Finance
- (c) Marketing
- (d) Human Resource Management
- (e) Management Science
- (f) Procurement and Supply Chain

Campuses: Nairobi, Mombasa, Nakuru, Garissa, Kisumu.

Minimum Requirements

Mean grade of C+ (Plus) or equivalent with at least C (Plain) in Mathematics and English.

OR Kenya Advanced Certificate of Education (A' Level) with two (2) Principals and one (1) Subsidiary pass in Mathematics and English at Kenya Certificate of Education ('O' Level)

OR Degree from a recognized university.

OR Mean grade C- (Minus) at KCSE with a Diploma in a relevant field from a recognized institution.

OR Mean grade C- (Minus) at KCSE with CPA/CPS Part II or equivalent.

OR Mean grade of D+ (Plus) at KCSE and progressed from certificate to Diploma in a relevant field of study at Kenyatta University or any other recognized/accredited Institutions.

Course Duration: 4 years

b) Bachelor of Human Resource Management (BHRM)

Campuses: Nairobi, Mombasa, Nakuru, Garissa, Kisumu

Minimum Requirements

Mean grade of C+ (Plus) or equivalent with at least C (Plain) in Mathematics and English.

OR Kenya Advanced Certificate of Education (A - Level) with two (2) Principals and one (1) Subsidiary pass in Mathematics and English at Kenya Certificate of Education ('O' Level)

OR Degree from a recognized university.

OR Mean grade C (Plain) at KCSE with a Diploma in a relevant field from a recognized institution.

OR Mean grade C (Plain) at KCSE with CPA/CPS Part II or equivalent.

OR Mean grade of C-(Minus) at KCSE and progressed from certificate to Diploma in a relevant field of study at Kenyatta University or any other recognized/accredited Institutions.

Course Duration: 4 years

SCHOOL OF ENGINEERING AND TECHNOLOGY

Diploma Programme:

Information Technology

Campuses: Nairobi, Mombasa, Garissa, Kisumu, Nakuru.

Minimum Requirements

Mean grade of C- (Minus) at KCSE or equivalent with at least C (Plain) in Mathematics and English. OR Mean grade of D+ (Plus) at KCSE and at least C- (Minus) in both Mathematics and English with Certificate in related field from recognized institution.

Course Duration: 2 years

Degree Programme:

Bachelor of Information Technology

Campuses: Nairobi, Mombasa, Nakuru, Garissa, Kisumu.

Minimum Requirements:

Mean grade of C+ (Plus) at KCSE or Equivalent with at least C+ (Plus) in both Mathematics and English. **OR** Be holders of KACE certificate with a minimum of two Principal passes and one Subsidiary pass at A-level and a minimum of a Principal pass in Mathematics or Physics with Credit pass in mathematics at O-level. **OR** Mean grade of C (Plain) at KCSE and accredited Diploma in information Technology or related field from accredited institution with a C (Plain) in Mathematics and English. **OR** Mean grade of C- (Minus) at KCSE and an accredited Diploma and a Certificate in Information Technology or related field from accredited institution with C (Plain) in Mathematics and English. **OR** Mean grade of D+(Plus) at KCSE and an accredited Certificate and Diploma in Information Technology or related field in a recognized institution. In addition, the candidate must have scored C-(Minus) in Mathematics and English at KCSE.

Course Duration: 4 years

SCHOOL OF AGRICULTURE AND ENTERPRISE DEVELOPMENT

Degrees Programmes:

a).Bachelor of Science (Agribusiness Management)

Campuses: Nairobi, Mombasa, Nakuru, Garissa, Kisumu.

Minimum Requirements

Mean grade of C+ (Plus) at KCSE or equivalent with at least C+ (Plus) in Mathematics and in any two (2) of the following subjects: Biology, Chemistry, Agriculture/Geography, Economics/Business Studies and Physics/Physical Sciences

OR Mean grade of KCSE C-(Minus) at KCSE or equivalent and two years (Minimum) Diploma with credit in Agriculture, Commerce, Accounting, Economics, Farm management. Agribusiness or any other related discipline from an institution recognized by Kenyatta University Senate. OR Mean grade of D+ (Plus) at KCSE and Progressed from certificate to Diploma in relevant field with at least credit pass from Kenyatta University or any other recognized institution.

Course Duration: 4 years

b). Bachelor of Science (Crop Improvement and Protection)

Campuses: Nairobi, Mombasa, Nakuru, Garissa, Kisumu.

Minimum Requirements

Mean grade C+ (Plus) at KCSE or equivalent with at least C+ (Plus) or equivalent. In addition, the candidate must have obtained a minimum of C+ (Plus) or equivalent in Biology/Biological Sciences and any two (2) of the following subjects: Chemistry, Agriculture, Geography and Physical Science/Physics. In addition, applicants must have obtained grade C (Plain) in Mathematics at KCSE or equivalent

OR Mean Grade of C- (Minus) at KCSE with a Diploma of at least a Credit pass in a relevant field of study from a recognized institution. **OR** a certificate in a relevant field with at least a credit pass, a Diploma in a relevant field with at least a credit pass and a mean grade of D+ (Plus) at KCSE.

Course Duration: 4 years

c). Bachelor of Science (Dry land Agriculture and Enterprise Development)

Campuses: Nairobi, Mombasa, Nakuru, Garissa, Kisumu.

Minimum Requirements

Mean grade of C+ (Plus) at KCSE or equivalent with at least C+ in Biology and any two (2) subjects chosen from the following: Chemistry, Agriculture/Geography, Physics/Physical sciences. In addition candidates must have attained a C (Plain) in mathematics.

OR Mean Grade of C- (Minus) at KCSE with a Diploma of at least a Credit pass in a relevant field of study from a recognized institution. **OR** a certificate in a relevant field with at least a credit pass, a Diploma in a relevant field with at least a credit pass and a mean grade of D+ (Plus) at KCSE.

Course Duration: 4 years

d). Bachelor of Science (Agricultural Resource Management)

Campuses: Nairobi, Mombasa, Nakuru, Garissa, Kisumu.

Minimum Requirements

Mean grade of C+ (Plus) at KCSE or equivalent with at least C+ in Biology and any two (2) subjects chosen from the following: Chemistry, Agriculture/Geography, Physics/Physical sciences. In addition candidates must have attained a C (Plain) in mathematics.

OR Mean Grade of C- (Minus) at KCSE with a Diploma of at least a Credit pass in a relevant field of study from a recognized institution. **OR** a certificate in a relevant field with at least a credit pass, a Diploma in a relevant field with at least a credit pass and a mean grade of D+ (Plus) at KCSE.

Course Duration: 4 years

d). Bachelor of Science (Agriculture)

Campuses: Nairobi, Mombasa, Nakuru, Garissa, Kisumu.

Minimum Requirements

Mean grade of C+ (Plus) at KCSE or equivalent. In addition, the candidate must have obtained a minimum of C+ (Plus) or equivalent in Biology/Biological Sciences and any two (2) of the following subjects: Chemistry, Agriculture, Geography and Physics/Physical Science. In addition, candidates must have obtained Grade C (Plain) in Mathematics at KCSE or equivalent.

OR Mean Grade of C- (Minus) at KCSE with a Diploma of at least a Credit pass in a relevant field of study from a recognized institution. **OR** a certificate in a relevant field with at least a credit pass, a Diploma in a relevant field with at least a credit pass and a mean grade of D+ (Plus) at KCSE. **Course Duration: 4 years**

e). Bachelor of Science (Agriculture Education and Extension).

Campuses: Nairobi, Mombasa, Nakuru, Garissa, Kisumu.

Minimum Requirements

Mean grade of C+(Plus) at KCSE or equivalent with at least C+ (Plus) in: Biology, Agriculture, Chemistry/Geography, Mathematics/Physics/Physical Sciences

OR Mean Grade of C- (Minus) at KCSE with a Diploma of at least a Credit pass in a relevant field of study from a recognized institution. **OR** a certificate in a relevant field with at least a credit pass, a Diploma in a relevant field with at least a credit pass and a mean grade of D+ (Plus) at KCSE.

Course Duration: 4 years

FEES GUIDELINES

Undergraduate Programmes	Tuition Fee range depending on the programme		Statutory Fee
Art Based	East Africans	Kshs. 70,000	Kshs. 32,900
	Non-East Africans	Kshs. 87,500	
Science Based, Economics & Commerce	East Africans	Kshs. 75,000	Kshs. 32,900
	Non-East Africans	Kshs. 93,800	
Diploma	East Africans	Kshs. 52,000	Kshs. 32,900
	Non-East Africans	Kshs. 65,000	
Certificate	East Africans	Kshs. 34,400	Kshs. 32,900
	Non-East Africans	Kshs. 43,000	

Why you should enroll with the digital school of virtual and open learning.

The Digital School:

- i) Offers a wide and diverse range of programmes that prepares one to thrive in today's competitive global market place
- ii) Offers one an opportunity to learn from a pool of leading academic professionals experienced in technology mediated teaching and learning.
- iii) Enables the students to get the requisite online support to ensure successful completion of a diploma or degree course.
- iv) Programme tuition fees is lower compared to fees charged in other modes of course delivery
- v) Ensures that the **Regional Learning Centres** in various parts of the country bring services closer to the students.

MODE OF APPLICATION, REQUIREMENTS & PROCEDURES

(i) **GUIDELINE FOR ONLINE APPLICATION.**

Application for admission into the programme can be **done online** by a simple click

<http://applications.ku.ac.ke>

All you need is the following:

- Ensure you have met the eligibility criteria for the selected program.
- Ensure you have scanned Academic Transcripts, Certificates and Passport photo.
- Ensure you have scanned identification documents, either an Identification Card or Passport.
- Ensure you have the required application fee of **Kshs. 2,000/=** for East Africans on your MPESA line for completing the application process.

****Payment for online application is only by MPESA through details provided on the application portal only.****

- (ii) Application forms can be obtained from **Kenyatta University, Admissions Block, Office No. 12** or at the Regional Centers based in **Nairobi, Mombasa, Kisumu and Garissa** or be downloaded from our website www.ku.ac.ke

East African applicants shall pay non-refundable processing fee of **Kshs. 2,000/=** for through **Bank deposit only** into any of the following bank accounts:

<i>Co-operative Bank of Kenya</i>	-	<i>Account No. 011-2906-246-1400</i>
<i>National Bank of Kenya</i>	-	<i>Account No. 010-0305-915-0801</i>
<i>Equity Bank Limited</i>	-	<i>Account No. 018-0290-518859</i>
<i>Family Bank</i>	-	<i>Account No. 045-0000-2331</i>

Non-East Africans shall pay non-refundable application processing fee of **USD. 50/=** through **Bank deposit only** into the following bank account.

Bank Name	Account Name	Branch	Ac. No.	Swift Code
National Bank of Kenya	Kenyatta University Tuition Account	Kenyatta University	02020059150800	NBKEKENXXXX

*****Payment for application forms is only through the bank account details provided above only.*****

Duly completed forms should be returned to the **Registrar (Academic), Kenyatta University P.O. Box 43844 – 00100, NAIROBI, Kenya** on or before **31st December , 2022**. Copies of relevant professional and academic certificates and transcripts, Two (2) I'x1' passport size photos and original application fee receipt, **MUST** be attached to the application form.

NB: 'O' Level Certificate must be attached: Those with Grade C (Plain) at K.C.S.E must have a Diploma and those with C - (Minus) must have a Certificate and a Diploma.

Diploma holders from recognized institutions may apply for Credit Waiver in consultation with their respective schools upon admission. Credit waiver application forms are obtainable on request when collecting application form or can be downloaded from Kenyatta University website at www.ku.ac.ke

ENQUIRIES

For further information please contact:

THE REGISTRAR (ACADEMIC)
KENYATTA UNIVERSITY,
P. O. BOX 43844 – 00100 – NAIROBI
TELEPHONE: 020-8710901/0208703061
EMAIL: registrar-acad@ku.ac.ke

ADMISSIONS DSVOL & SSP (SATELLITE CAMPUSES)

TELEPHONE: 0208703217/4587
EMAIL: cep-satellite@ku.ac.ke
admissions-dsvolug@ku.ac.ke
MOBILE: 0756246547

ADMISSIONS SSP (MAIN CAMPUS)

TELEPHONE: 0208703219/3215/4295
EMAIL: admissions-ssp@ku.ac.ke
MOBILE: 0737432721/0745231768

CALL CENTER

TELEPHONE: +254 20870 EXT 4116/4115
EMAIL: info.admissions@ku.ac.ke
MOBILE: 0745231766
/0745231766/0756246547

WEBSITE: www.ku.ac.ke

ONLINE APPLICATIONS: <http://applications.ku.ac.ke>

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Kindly note that Tutorials, CATS and examinations are held during weekends